

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 621  
Board and Administration Center, Room 11, Mattoon, IL  
September 10, 2018

**Minutes**

**Call to Order.**

Chair Dave Storm, called the September 10, 2018, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 11, Board and Administration Center, Mattoon.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Mr. Bruce Owen; Ms. Doris Reynolds, Vice Chair; Ms. Meg Steward; Mr. Dave Storm, Chair; Mr. Mike Sullivan and Ms. Tessa Philpot, Student Trustee.

**Trustees Absent:** None.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Dr. Tina Stovall, Vice President for Student Services; and members of the staff, community and media.

**Approval of Consent Items.**

Trustee Reynolds moved and Trustee Owen seconded to approve the following consent items:

1. Approval of Minutes of August 13, 2018, Regular Meeting.
2. Approval of Agenda of September 10, 2018, Board of Trustees Meeting.
3. Bills for Payment and Travel Expenses.

This information was presented by College administration for approval with full assurance by management they were prepared in good faith to follow all applicable laws and Board policy. Summary and bills include:

Education Fund	\$	141,093.31
Building Fund	\$	60,418.64

Site & Construction Fund	\$	1,308,566.64
Bond & Interest Fund	\$	
Auxiliary Services Fund	\$	307,601.66
Restricted Purposes Fund	\$	325,344.88
Working Cash Fund	\$	
Audit Fund	\$	21,375.00
Liability Insurance Fund	\$	29,187.86
Student Accts Receivables	\$	7,753.53
Total	\$	2,201,341.52

For details of bills refer to:

<https://www.lakelandcollege.edu/board-of-trustees/bot-bills/>

4. Destruction of Tape Recording of March 13, 2017, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

**Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

**Committee Reports.**

**ICCTA/Legislative.**

Trustee Sullivan said he had no updates at this time but that he will be attending the next ICCTA meeting in Peoria this coming weekend. Trustees Deters asked Trustee Sullivan if he had received any updates on recent proposals that would expand community colleges' options for investment strategies. Trustee Sullivan said he will inquire on this issue at the upcoming meeting.

**Resource & Development.**

Trustee Reynolds, Resource and Development Committee Chair, said the Committee had not met since the last regular meeting and she had no report at this time.

**Finance.**

Trustee Deters, Finance Committee Chair, said the Committee had not met since the last Board meeting and there was no report at this time. She did say that the monthly financial statements will be discussed later in the agenda.

### **Buildings & Site.**

Trustee Owen, Buildings and Site Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

### **Foundation.**

Trustee Reynolds said she is the Foundation liaison and that she attends meetings of both the Foundation Board and Board of Trustees to enhance communication between the two Boards. She provided a brief history of the Foundation, citing its humble beginnings in 1970 and that the first donation of \$1,000 is now worth over \$21,000. Trustee Reynolds highlighted new scholarships and endowments; the number of scholarships awarded to Lake Land students during the last academic year; the number of scholarship recipients; recent events hosted by the Foundation; and upcoming Foundation events such as Homecoming Weekend. She said the Foundation exceeded last year's fundraising goal by raising \$1.67 million. Trustee Reynolds encouraged all Trustees and staff to participate in some way to support the Foundation's mission.

### **Student Report.**

Student Trustee Philpot provided an update on activities with the Student Government Association, Student Ambassadors and Laker Athletics. She also said she will be attending an upcoming meeting as the alternate youth representative for the Governor's Cabinet Youth Commission with the Illinois Community College Board (ICCB), and that she looks forward to reporting to the Board during a future meeting on this experience.

### **President's Report.**

Dr. Bullock said:

- The Allied Health division graduated its first class of the Medical Assisting certificate program in August. Every graduate from the program passed their certification exam. Congratulations to Molly Yeske and the entire Allied Health division.
- Construction/renovation of the new Board and Administration Center is complete and all staff have officially moved in to their new offices. All faculty and staff are welcome to tour the renovated facility.
- For Fiscal Year 2018, a total of \$1,824,810 remains outstanding for the Illinois Department of Corrections contract. This reflects invoices from March through June. In addition, a total of \$118,175 remains outstanding from the Juvenile Justice contracts which reflect May and June invoices.
- For Fiscal Year 2019, no payments for the Illinois Department of Corrections contract or the Juvenile Justice contract have been received. A total of \$815,021 has been billed to

the Department of Corrections thus far while a total of \$69,947 has been billed to Juvenile Justice.

- For Fiscal Year 2019 credit hour reimbursement, we have received one payment thus far (in July) in the amount of \$699,298. A total of \$3,622,551 remains outstanding for the year.
- For Fiscal Year 2019 equalization, we have received two payments thus far (in September) totaling \$985,770. A total of \$4,928,845 remains outstanding for the year.

### **Non-action Items.**

#### **Faculty Focus on Advancing Student Success - Agriculture Division Named National Association of Agriculture Educators (NAAE) Outstanding Postsecondary Agriculture Program.**

Mr. Ryan Orrick, Division Chair Agriculture/Agriculture Instructor, presented on innovative programming in this division. He highlighted that the Agriculture Division was recently selected as the region's National Association of Agriculture Educators (NAAE) Outstanding Postsecondary Agriculture Program Award recipient for 2018. Chair Storm congratulated Mr. Orrick and the Ag Division faculty and staff.

#### **Update on Preparations for Higher Learning Commission (HLC) Site Visit.**

Ms. Kathy Black, Division Chair Business/Business Instructor, and Ms. Emily Ramage, Director of Grants and Academic Operations, presented on preparations underway for the Higher Learning Commission (HLC) site visit scheduled for November 5-6, 2018, and the College's Assurance Argument that has been prepared for the HLC Reaccreditation Review.

#### **Fall 2018 – Tenth Day Enrollment Report.**

Dr. Tina Stovall, Vice President for Student Services, presented on the Fall 2018 Tenth-Day Enrollment Report.

#### **Policy Revisions for Minor Corrections.**

Trustees reviewed a list of 11 policies that have been recently revised as a result of the Board Policy Manual annual review to correct grammatical errors, typos, or outdated information such as position title changes or department title changes. Dr. Bullock said these minor revisions did not alter the original intent of the various policies and thus were made without Board approval.

#### **Annual Report on Special Tuition Waiver Requests.**

Trustees reviewed an annual report highlighting special tuition waiver requests approved by either the Board or the President during FY 2018.

#### **Calendar of Events.**

Trustees reviewed a calendar of upcoming events.

### **Correspondence.**

There were no items of correspondence.

### **Action Items.**

#### **Approval of Renaming of Zero Energy Building (ZEB) Hall as Lensink Hall.**

Trustees heard a request from Dr. Bullock to rename the Zero Energy Building (ZEB) as Lensink Hall in honor of the outstanding service and professional contributions to the College by Mr. Scott Lensink, the College's sixth president. Trustees reviewed the process that had been followed per Board Policy 11.10 since Trustee Sullivan initially submitted the formal naming request in February of 2018. Dr. Bullock said that during the April 9, 2018, Board meeting, Trustee Owen, on behalf of the Naming Advisory Committee (Buildings and Site Committee), recommended to the Board the renaming of ZEB Hall as Lensink Hall. He said that per Board Policy 11.10, the Board has been required to wait at least 120 days prior to taking action upon the Naming Advisory Committee's recommendation and this time requirement has now been fulfilled.

Trustee Deters moved and Trustee Reynolds seconded to approve as presented the renaming of the Zero Energy Building, or ZEB Hall, as Lensink Hall in honor of the outstanding service and professional contributions to the College by Mr. Scott Lensink, the College's sixth president.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

#### **Acceptance of Reporting of July 2018 Financial Statements.**

Trustees reviewed the July 2018 Financial Statements and a memorandum from Mr. Gleckler highlighting variances for the statements. Mr. Gleckler presented highlights of the financial statements and narrative report.

Trustee Deters moved and Student Trustee Philpot seconded to approve the July 2018 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

**Acceptance of 2019 Trustee Election Information and Acceptance of Letters of Designation.**

Ms. Jean Anne Grunloh, Senior Executive to the President, presented information regarding the 2019 Trustee Election to be held on April 2, 2019. Trustees learned that two six-year terms and one four-year vacancy will appear on the Lake Land College ballot. Ms. Grunloh said candidates may begin circulating petitions on Tuesday, September 18, 2018; petitions may be obtained from the Office of the President no earlier than Tuesday, September 18, 2018; and the filing period will be December 10-17, 2018.

Trustees reviewed a proposed letter of designation which would authorize Ms. Grunloh to act as the Local Election Official on behalf of Board Secretary Ms. Ann Deters. Trustees reviewed three additional designation letters for administrative assistants of the leadership team to act as representatives for accepting petitions and/or the filing of objections during the upcoming Trustee election. Trustees heard a request from Ms. Grunloh to accept the four letters of designation as presented.

Trustee Deters moved and Trustee Steward seconded to accept the letters of designation as presented for the April 2, 2019, Trustee Election.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

**Approval of Proposed Revisions to Board Policy 05.22 – Planned Retirement.**

Dr. Bullock said proposed revisions were submitted as first reading for initial consideration during the August 2018 regular Board meeting and were reviewed by the Resource and Development Committee. He said the administration has received no requests for additional changes and thus he requested that the Board approve these proposed changes as presented.

Trustee Reynolds, Resource and Development Committee Chair, said the Committee met in August of 2018 to review the proposed Policy changes. She said the Committee's consensus was to recommend to the Board approval of the proposed revisions as presented.

Trustee Reynolds moved and Trustee Sullivan seconded to approve the proposed revisions as presented to Board Policy 05.22 – *Planned Retirement*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.  
Motion carried.

### **Approval of Special Tuition Waivers.**

Trustees reviewed a memorandum from Dr. Bullock requesting the Board approve special tuition waivers for five different events to be held in fiscal year 2019. Dr. Bullock said these events include the Business and Computer Contest; WYSE Academic Challenge; Miss Illinois 2019; Adult Week Activities; and the Principals, Deans and Counselors meeting.

Trustee Reynolds moved and Trustee Cadwell seconded to approve as presented the special tuition waiver requests related to five separate upcoming events in FY 2019.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Tort Document.**

Trustees reviewed a recommendation by Ms. Dustha Wahls, Director of Human Resources for approval of the proposed FY 2019 Tort Levy Expenditures/Risk Management. Trustees reviewed details of the proposed Tort document. Mr. Gleckler said the proposal for FY 2019 was being presented with one change from FY 2018 – the addition of 20% of the time for the position of Intervention and Compliance Coordinator.

Trustee Cadwell moved and Trustee Reynolds seconded to approve as presented the FY 2019 Tort Levy Expenditures/Risk Management Plan.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Acceptance of Gift-in-Kind Donation from the Foundation.**

Trustees reviewed a recommendation from Ms. Jackie Joines, Executive Director for College Advancement, that the Board accept a gift-in-kind donation of a Dimension 1200 SST Rapid Prototype Machine with parts, cleaning tank and materials valued at approximately \$7,900. Dr. Bullock said this gift was first generously donated to the Foundation by Littelfuse Inc. of Champaign.

Trustee Reynolds moved and Trustee Sullivan seconded to accept from the College's Foundation the gift-in-kind donation of a Dimension 1200 SST Rapid Prototype Machine with

parts, cleaning tank and materials valued at approximately \$7,900 for educational purposes in Workforce Development and the Technology Division. This donation was originally gifted to the College's Foundation by Littelfuse Inc. of Champaign.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Acceptance of FY2019 ISBE Growing Agricultural Science Teachers (GAST) Grant.**

Trustees reviewed a recommendation from Ms. Emily Ramage, Director of Grants and Academic Operations, that the Board accept the above-referenced grant in the amount of \$14,000. Dr. Bullock said this grant promotes the profession of Agriculture Education through recruitment and retention activities. Trustees learned this is the 11<sup>th</sup> year that the Illinois State Board of Education (ISBE) has offered this grant program and the 11th consecutive award to Lake Land College. With this funding, the College will provide paid internships for up to 10 Lake Land College and district high school agriculture students to gain relevant work experience.

Trustee Owen moved and Trustee Steward seconded to accept the FY 2019 Growing Agricultural Science Teachers Grant award from the Illinois State Board of Education in the amount of \$14,000.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Memorandum of Understanding with AFSCME Council 31.**

Trustees heard a recommendation from Dr. Jim Hull, Vice President for Workforce Solutions and Community Education, for the Board to approve a MOU with American Federation of State, County and Municipal Employees (AFSCME) Council 31. He said the MOU is per the request of the union which believed that fair share fee language should be removed from the Collective Bargaining Agreement as a result of the Janus v. AFSCME Council 31 decision by the U.S. Supreme Court. Trustees reviewed details of the MOU.

Trustee Owen moved and Trustee Sullivan seconded to approve as presented the Memorandum of Understanding with the American Federation of State, County and Municipal Employees (AFSCME) Council 31 to remove the provisions in Article II Union Rights, Section 3 Fair Share, from the Collective Bargaining Agreement and in compliance with the U.S. Supreme Court decision in Janus v. AFSCME Council 31.



There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Bid for Medical Dispense Machine.**

Trustees reviewed a recommendation from Ms. Karla Hardiek, Division Chair Allied Health /Nursing Instructor, for the Board to approve the bid from Pocket Nurse Enterprises, Inc. in the amount of \$31,116.25 for a med dispense machine. Trustees also reviewed the bid tabulation sheet. Mr. Jon Althaus, Vice President for Academic Services, said this was the only supplier identified who was able to meet bid specifications and, therefore, qualified to submit a bid.

Trustee Reynolds moved and Student Trustee Philpot seconded to accept the bid from Pocket Nurse Enterprises, Inc. in the amount of \$31,116.25 for a med dispense machine.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Bid for the Structural Steel Supplier for Luther Student Center Project – Bid Package #2.**

Mr. Gleckler said that the College recently issued bid package #2 for the expansion and renovation of the Luther Student Center and that this bid package included four components: structural steel, steel erection, concrete, and earthwork. He said that since each component had individual bid requirements, the administration was submitting this agenda item and the following three agenda items as separate recommendations for Board approval. Mr. Gleckler also said that overall for bid package #2, the total value of the low bids received is below the cost estimate the administration was assuming based on the design and cost estimator calculations for the work solicited. Mr. Gleckler also discussed ideas the administration is considering to encourage receipt of more submitted bids for the next bid package associated with the Luther Student Center project.

Trustees then heard a recommendation from Mr. Gleckler for the Board to award the bid for the structural steel supplier component of the Luther Student Center project as part of bid package #2 to Grunloh Construction of Effingham in the total amount of \$459,000. Trustees reviewed details of the bid tabulation sheet.

Trustee Deters moved and Trustee Sullivan seconded to approve the bid received from Grunloh Construction of Effingham in the amount of \$459,000 for the structural steel supplier component of the Luther Student Center project and as part of bid package #2.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Bid for Steel Erection for Luther Student Center Project – Bid Package #2.**

Trustees reviewed a recommendation from Mr. Gleckler for the Board to award the bid for the steel erection component for the Luther Student Center project to Grunloh Construction of Effingham in the total amount of \$186,000. Trustees reviewed details of the bid tabulation sheet.

Trustee Owen moved and Trustee Cadwell seconded to approve the bid received from Grunloh Construction of Effingham in the amount of \$186,000 for the steel erection component of the Luther Student Center project and as part of bid package #2.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Bid for Concrete Contractor for Luther Student Center Project – Bid Package #2.**

Trustees heard a recommendation from Mr. Gleckler for the Board to award the bid for the concrete contractor component of the Luther Student Center project to Grunloh Construction of Effingham in the total amount of \$496,000. Trustees reviewed details of the bid tabulation sheet.

Trustee Deters moved and Trustee Steward seconded to approve the bid received from Grunloh Construction of Effingham in the amount of \$496,000 for the concrete contractor component of the Luther Student Center project and as part of bid package #2.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Approval of Bid for Earthwork for Luther Student Center Project – Bid Package #2.**

Trustees reviewed a recommendation from Mr. Gleckler for the Board to award the bid for the earthwork component of the Luther Student Center project to Grunloh Construction of

Effingham in the total amount of \$113,000. Trustees reviewed details of the bid tabulation sheet.

Trustee Steward moved and Trustee Owen seconded to approve the bid received from Grunloh Construction of Effingham in the amount of \$113,000 for the earthwork component of the Luther Student Center project and as part of bid package #2.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

**Approval of Human Resources Report.**

Trustees reviewed the proposed Human Resources Report. Dr. Bullock highlighted a few of the personnel changes.

Trustee Reynolds motioned and Student Trustee Philpot seconded to approve the following Human Resources Report:

**The following employees are recommended for leave**

Kakara, Suzanna	FMLA	09/06/2018-09/24/2018
Williams, Chris	FMLA & Intermittent	07/30/2018-08/13/2018

**Additional Appointments**

**The following employees are recommended for additional appointments**

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Parker, Lisa	Dual Credit Instructor Primary Position is Dual Credit Coordinator	08/14/2018
<b>Part-time</b>		
Ballard, Jasmine	Honors Instructor - EMS Primary Position is EMS Programs Coordinator	08/17/2018
Borah, Jena	Tutor-Disability Services - Bachelor Primary Position is Adj Reading Instructor	08/23/2018
Borah, Jena	Tutor - Bachelor's Community Education Primary Position is Adj Reading Instructor	08/23/2018
Borah, Jena	Tutor - Bachelor's Degree - LAC Primary Position is Adj Reading Instructor	08/23/2018
Durbin, Abigail	Adj Reading Instructor Primary Position is IEL Instructor	08/20/2018
Heicher, Rachel	Adjunct Faculty Social Science	08/20/2018

Hendryx, Trevor	Primary Position is Adj Faculty Humanities Newspaper Editor - Student Newspaper	08/07/2018
Hunter-Perkins, Kim	Primary Position is Adj Faculty Technology IEL Instructor	08/20/2018
Shook, Ciara	Primary Position is Adj Faculty Humanities Adjunct Faculty Humanities	08/20/2018
Sotomayor, Edgardo	Primary Position is Dual Credit Instructor Tutor-Disability Services - Student	08/23/2018
Sotomayor, Edgardo	Primary Position is Bookstore Rush Worker Tutor-Student Community Education	08/23/2018
Sotomayor, Edgardo	Primary Position is Bookstore Rush Worker Tutor - Student Learning Assistant Center	08/23/2018
Smith, Jody	Primary Position is Bookstore Rush Worker Adjunct Faculty Technology Division	08/16/2018
Williamson, Dannette	Primary Position is Dual Credit Instructor Adjunct Faculty Humanities Division	08/20/2018

**Part-time - Grant Funded**

Borah, Jena	Tutor - Bachelor's Carl Perkins	08/23/2018
Huang, Hsin Hui	Primary Position is Adj Reading Instructor Perkins Student Worker - Counseling	08/01/2018
Hurt, Betheny	Primary Position is Counseling - Clerical Worker Adjunct DOC College Funded Instructor	08/20/2018
Metzger, Teresa	Primary Position is Corr Career Tech Instr- SCC Adult Education Instructor	08/20/2018
Redd, Michelle	Primary Position is BNA Clinical Instr Adult Ed Pathways Substitute Instructor	08/22/2018
Shelton, Brian	Primary Position is Pathways Classroom Assistant Pathways Substitute Instructor	08/22/2018
Sotomayor, Edgardo	Primary Position is Pathways Classroom Assistant Tutor-Student Carl Perkins	08/23/2018
	Primary Position is Bookstore Rush Worker	

**End Additional Appointments**

The following employees are ending their additional appointment

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Lenz, William	College Work Study Print Shop	05/19/2018
Oliver, Steven	Newspaper Editor	05/31/2018
Pryor, Justin	ISS Student Employee/Intern	08/15/2018
Semple, Lynn	PTA Administrative Assistant	07/31/2018

**New Hire-Employees**

The following employees are recommended for hire

<b>Position</b>	<b>Effective Date</b>
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**Unpaid Volunteer**

Elder, Nicole	Work and Learn - Print Shop	08/30/2018
Elmendorf, Gerald	Work and Learn - TRIO Talent Search	08/24/2018
Hanger, Hayley	Counseling Services Unpaid Intern	08/20/2018
Jenkins, Destany	Dual Credit Instructor	08/16/2018
King, Elizabeth	Dual Credit Instructor	08/20/2018
Krausen, Rachelle	Career Services Intern - Unpaid	08/20/2018
Livingston, Bradley	Tech Team Intern	08/20/2018
Metzger, Michelle	Dual Credit Instructor	08/27/2018
Miner, Brianna	Peer to Peer Assistant - Social Science	08/20/2018
Pals, Morgan	Dual Credit Instructor	08/17/2018
Parker, Delana	Dual Credit Instructor	08/16/2018
Silas, James	Work and Learn - Humanities	08/28/2018
Zike, Philip	Tech Team Intern	08/20/2018

**Full-time**

Wilkinson, Brent	Director of International Studies Program	09/17/2018
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**Full-time - Grant Funded**

Bloemer, Tammy	Outreach Advisor/Mentor TRIO Destination College	09/11/2018
Winkleman, Jason	Correctional Construction Management Instr Murphysboro	08/20/2018

**Part-time**

Aiken, Pearl	Newspaper Editor - Student Newspaper	08/07/2018
Biggs, Tabitha	Groundskeeper	08/06/2018
Borah, Jena	Adj Reading Instructor	08/20/2018
Boulu, Bernie	Bookstore Rush Worker	08/08/2018
Browne, Amberle	Adjunct Faculty Math and Science	08/20/2018
Clark, Tanner	Bookstore Rush Worker	08/08/2018
Daugherty, Jessica	Financial Aid Outreach Coordinator	08/07/2018
Derby, Ricky	Groundskeeper	08/15/2018
Deters, Carla	Administrative Assistant to Allied Health	07/30/2018
Durbin, Abigail	IEL Instructor	08/20/2018
Gates, Linda	Adjunct Faculty Social Science	08/17/2018
Glenn, Sally	Adjunct Faculty Humanities	08/20/2018
Hackler, Madolyn	Newspaper Editor - Student Newspaper	08/07/2018
Hart, Ann	Adjunct Faculty Humanities D	08/20/2018
Harvey, Matthew	Newspaper Editor - Student Newspaper	08/07/2018
Hendryx, Trevor	Adjunct Faculty Technology	08/16/2018
Huffman, Kristen	Adjunct Faculty Math and Science	08/20/2018
Hunter-Perkins, Kim	Adjunct Faculty Humanities	08/13/2018
King, Katie	Allied Health Clinical Instructor	08/21/2018
McKee, Caeleb	Tutor - Student Learning Assistance Center	08/24/2018
Miller, Andrew	Groundskeeper	08/06/2018
Noble, Liberti	Bookstore Rush Worker	08/08/2018

Patino, Emily	Adjunct Faculty Humanities	08/20/2018
Phillips, Derek	Adjunct Faculty Social Science	08/20/2018
Reel, Courtney	Newspaper Editor - Student Newspaper	08/07/2018
Vonderheide, Lexi	Bookstore Rush Worker	08/13/2018
Workman, Bethany	Allied Health LPN Clinical Instructor	08/17/2018

**Part-time - Grant Funded**

Allen, Angela	Adjunct DOC College Funded Instructor	08/15/2018
Budde, David	Adjunct DOC College Funded Instructor	08/20/2018
Davis, Rodney	Adjunct DOC College Funded Instructor	08/20/2018
Duzan, Tamera	Adult Education Instructor	08/21/2018
Hutchings, Elizabeth	Adjunct DOC College Funded Instructor	08/15/2018
Redd, Michelle	Pathways Classroom Assistant	08/22/2018
Shelton, Brian	Pathways Classroom Assistant	08/22/2018
Walker, Karen	Adjunct DOC College Funded Instructor	08/20/2018

**College Work Studys**

Ohm, Kyla	College Work Study - College Advancement	08/28/2018
Ruholl Utley, Emily	College Work Study - Kluthe	08/20/2018

**Terminations/Resignations**

The following employees are terminating employment

	Position	Effective Date
<b>Unpaid Volunteer</b>		
Bonebrake, Kassidy	Womens Basketball Asst Coach	08/27/2018
<b>Full-time</b>		
Millsap, Marki	Acad Services Spec Dual Credit	08/17/2018
O, Taeyol	Dir International Studies	08/31/2018
Poffinbarger, Lee	Stdtd Svcs Spc III – Admissions-Retiree	08/31/2018
Pollock, Michael	Computer Programmer	08/22/2018
Rios, Lisa	Corr Career Tech Instr-Dixon CC	07/31/2018
Volk, Amber	Corr Ofc Asst – Lawrence CC	08/24/2017
Watson, Rick	CET Instr IDOT QMTP	08/12/2018

**Part-time**

Bryant, Jennifer	Workforce Development Receptionist	07/19/2018
Fisher, Ricky	Police Officer	07/31/2018
Funneman, Allison	Library Assistant Tech Services	08/30/2018
Goeckner, Kristie	Allied Hlth LPN Cln Instr	08/20/2018
Humphreys, Laura	Pathways Classroom Assistant	08/31/2018
Minor, Craig	Allied Health BNA Cln Instr	08/20/2018
Pierce, Kelly	Financial Aid Outreach Coordinator	07/26/2018

**Transfers/Promotions**

The following employees are recommended for a change in position

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Browning, Braddi	Academic Service Specialist Transferring from Adm Asst Fieldhouse	08/27/2018
<b>Part-time</b>		
Lenz, William	Print and Courier Assistant Transferring from College Work Study	08/12/2018

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

### **Other Business. (Non-action)**

Chair Storm announced a photo would be taken of the Board of Trustees and President's Cabinet to commemorate the first meeting being held in the new Board and Administration Center.

There was no additional discussion.

### **Adjournment.**

Student Trustee Philpot moved and Trustee Owen seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:27 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

\_\_\_\_\_  
/s/Mr. Dave Storm, Board Chair

\_\_\_\_\_  
/s/Ms. Ann Deters, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)